



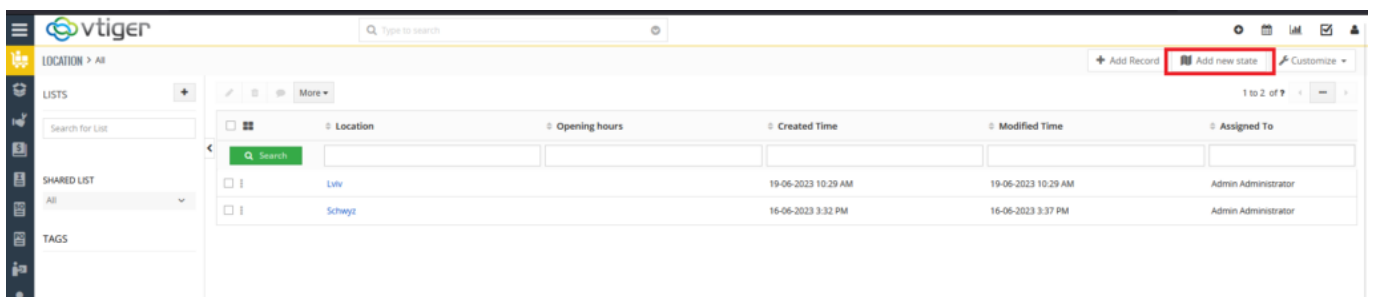
HR-Software ENG

Creation of a new Standort state

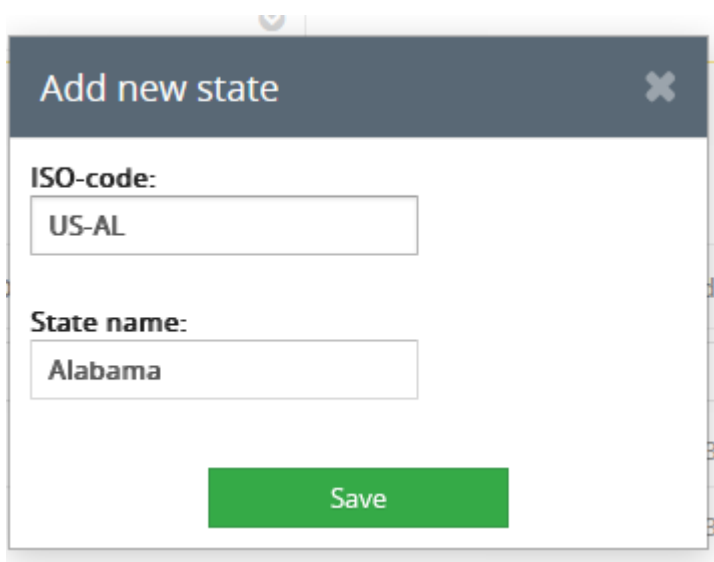
If you want to use locations outside of Germany, you have to add a new picklist value for the `State` field in Standort module. You can not do it with Vtiger's `Edit picklist values`, because it does not allow creating values with `[` symbols, which should be used for this value.

In order to create a new state, follow the next steps:

- 1) Make sure you are logged in with an admin user. Only admin users can add new Standort locations
- 2) Go to List/Detail View of Standort module, and press on the 'Add new state' button:



- 3) In the modal, fill the fields like in the example, and press save:

A screenshot of a modal window titled 'Add new state'. The modal has a dark header with a close button (X). It contains two input fields: 'ISO-code:' with the value 'US-AL' and 'State name:' with the value 'Alabama'. At the bottom of the modal is a green 'Save' button.

After, create a new Standort record with your location

