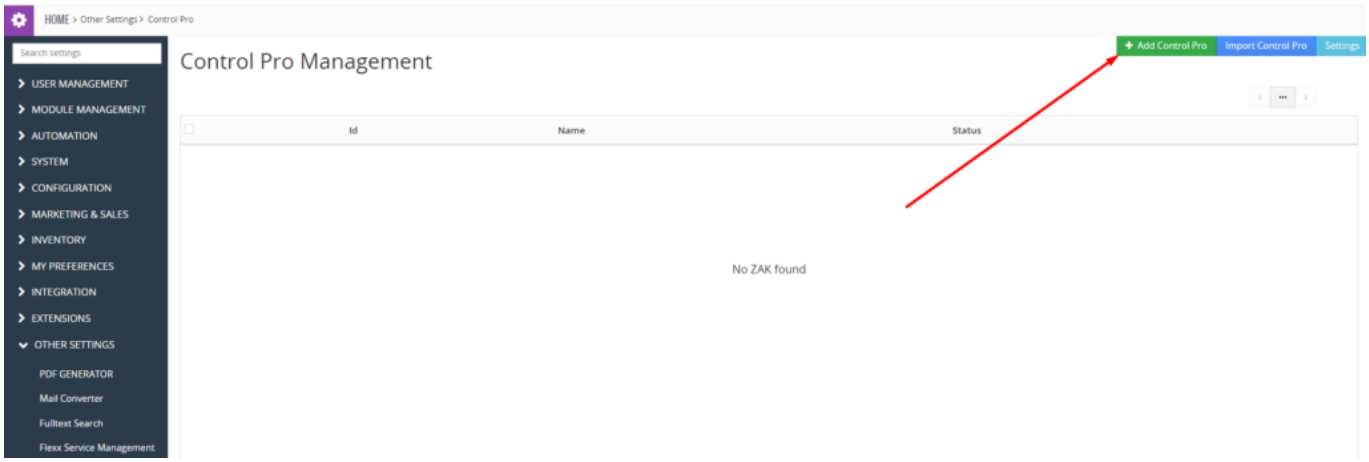
Flexx.Suite

2.Create a new record

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To add a new Control Pro, click here



Now you can see blocks with fields.

Block Name

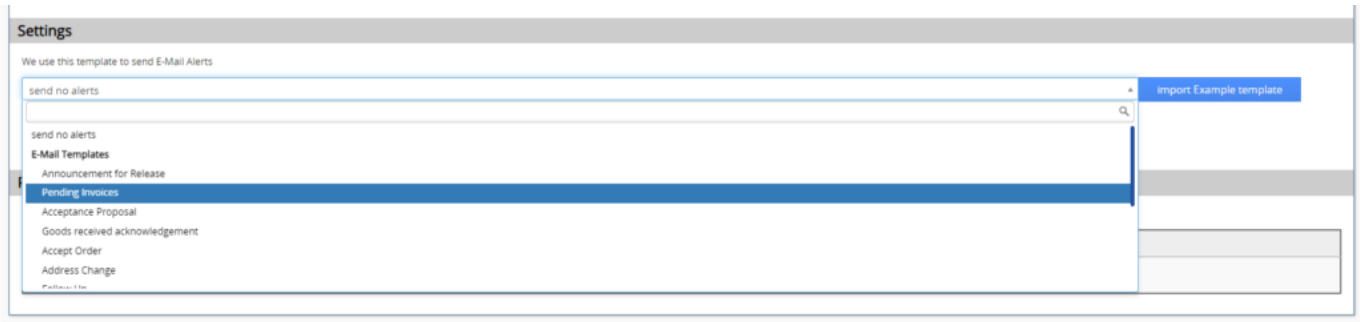
Enter the name of Control Pro here

Block settings

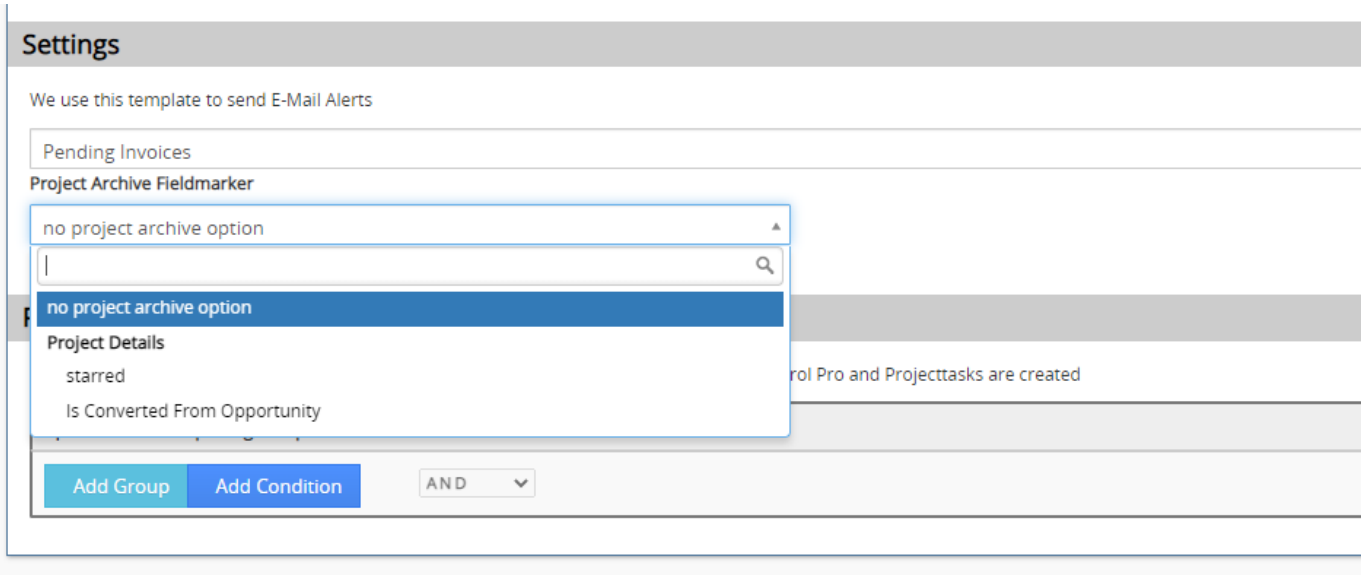
you can create a template for notification of overdue tasks. With the following fields:

- This template is used to send alerts about overdue tasks – here you select the reason for the email to be sent

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Project archive field marking – here you can select the archive functions

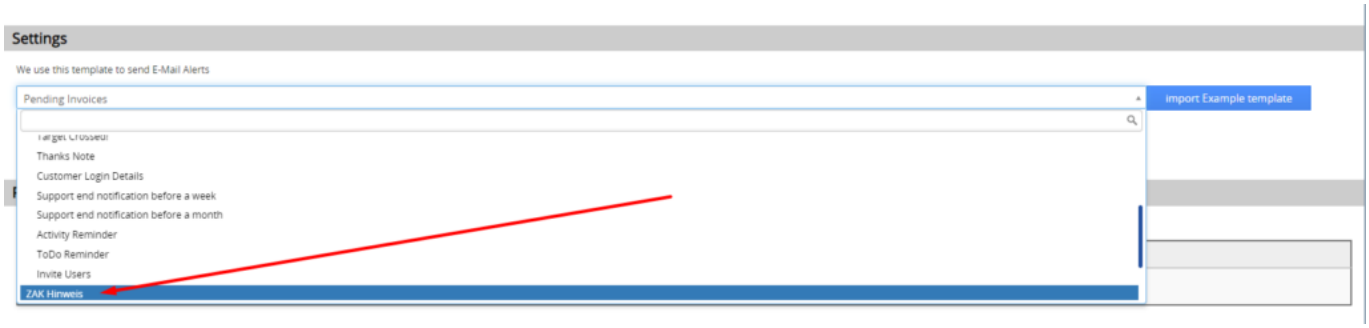


Click here to create an email template according to the conditions you set in the fields

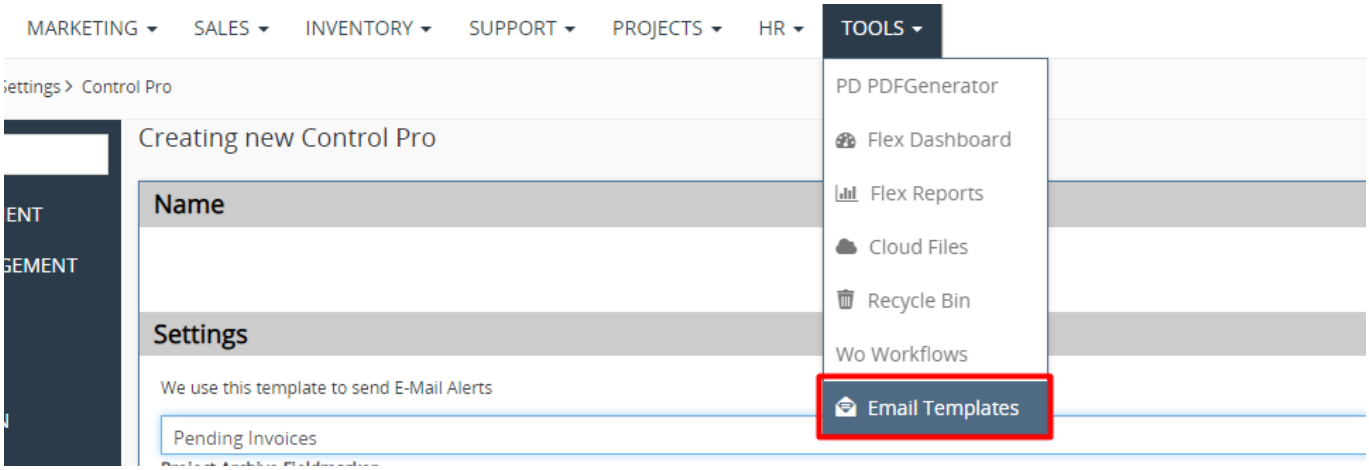


It then appears in the list in the This template is used to send alerts about overdue tasks field

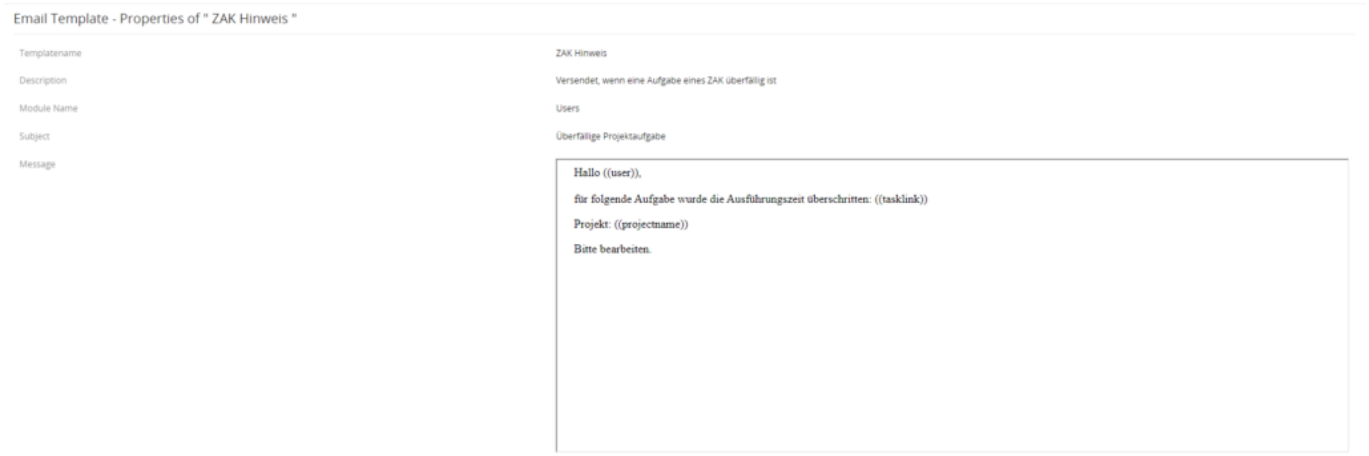
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To add more details, go to the**Email Templates** module and select the template you just created.



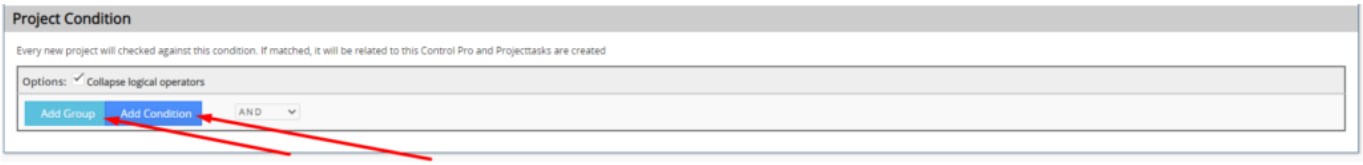
Then you will see a template with a letter in which you can freely make changes



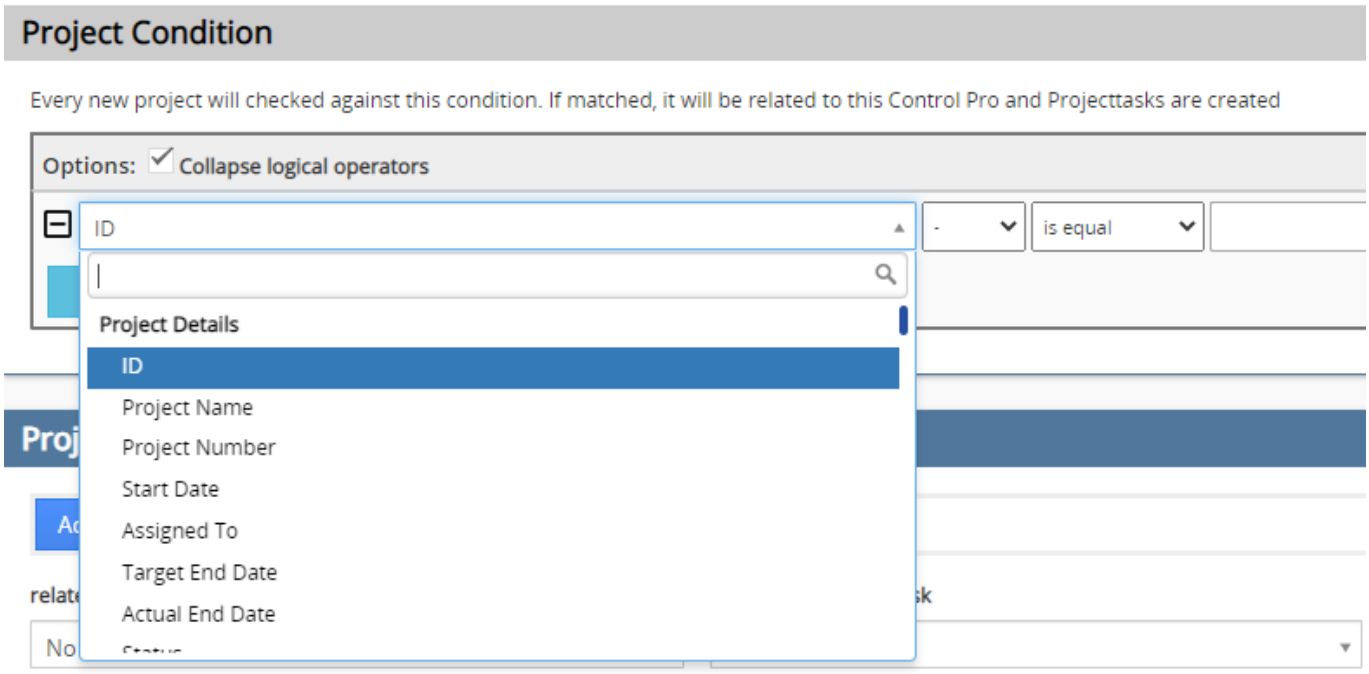
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Block project conditions

To add a group or condition, click here

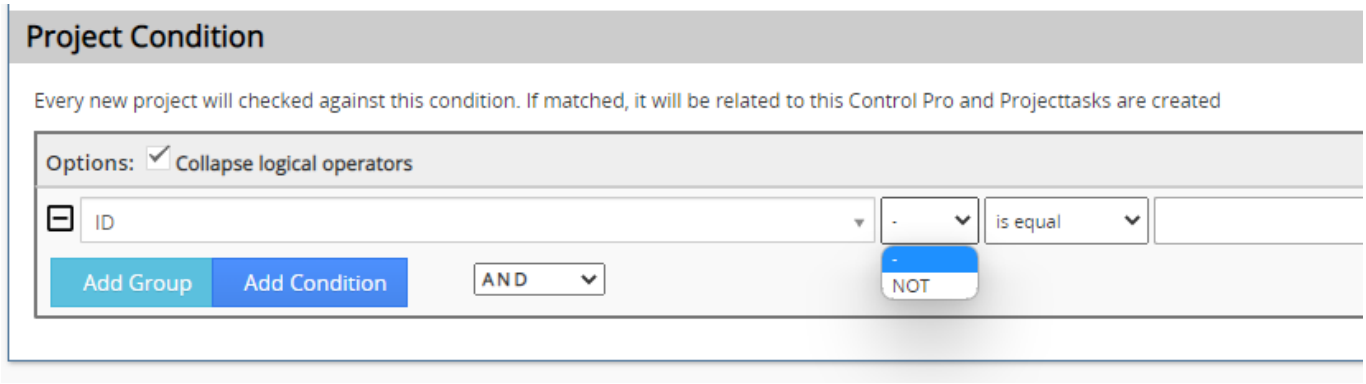


If you choose Condition from the picklist, select the condition field.

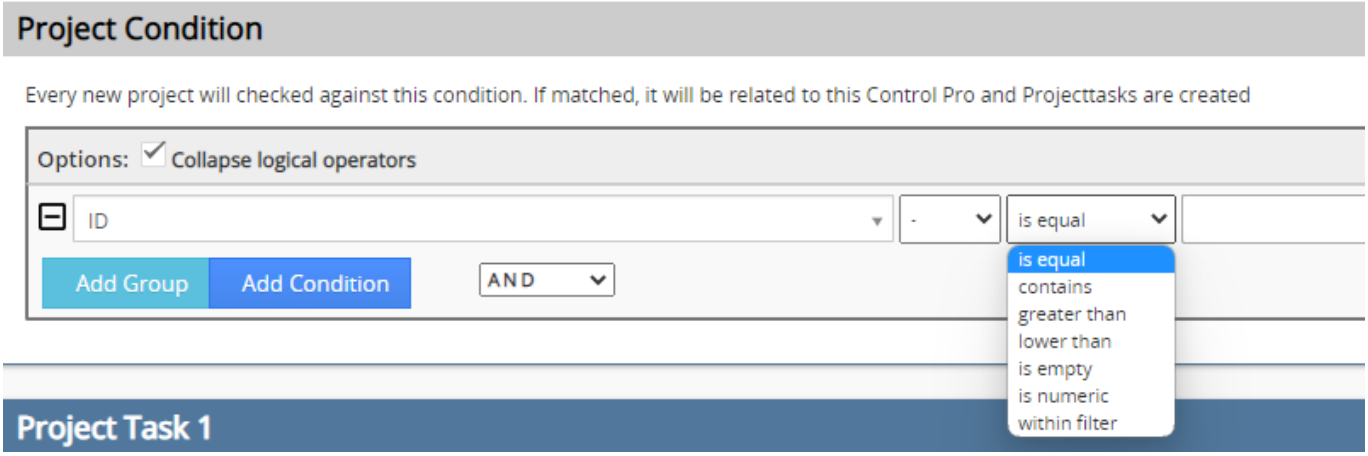


Then select whether you want this condition to be present in the science. **If not, don’t choose**

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and choose the condition for the next picklist



In the next field, enter the value of the condition under which you want it to occur



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